

Parents Annual Notice of Student Records

Parents and legal guardians, as well as eligible students (age 18 or older), are entitled to certain rights and protection under the Family Educational Rights and Privacy Act. A complete copy of the M.S.A.D. No.75 student record policy may be obtained by contacting the building principal. However, the following items outline your rights.

The parent or eligible student has a right to:

1. Inspect or review the student's educational records;
2. Request the amendment of the student's educational records;
3. Consent to disclosure of personally identifiable information contained in the student's education records, except to the extent allowed in accordance with [34 CFR, Section 99](#);
4. File a complaint with the U.S. Department of Education;
5. Obtain a copy of M.S.A.D. No. 75 student records policy by contacting the building principal.

The three types of student records maintained by the school include:

- Academic information such as grades, progress reports, student work samples, achievement test data, etc.
- Statistical information including aptitude scores, mental ability, permanent school health records, etc.
- Directory information on students such as names, addresses, telephone number, grade, field of study, participation in officially recognized activities, and sports and awards received.

All directory information may be made public without notice unless the school is notified in writing that such information is to be withheld by July 1 for the upcoming school year or within 30 days after enrollment, whichever is later. Information from academic and statistical records will not be released to persons other than authorized school personnel without prior written consent. M.S.A.D. No.75 forwards educational records to other agencies or institutions that have requested the records and in which the student intends to enroll.